



Project Manager Job Posting

Company: The Factory NYC

Classification: Exempt

Location: Brooklyn, NY

Date Updated: 02/10/22

Project Manager Job Posting

Our dynamic and rapidly growing Brooklyn based fabrication shop is looking for a Project Manager to help us execute the design and fabrication of a variety of projects. We specialize in many types of fabrication and installations including experiential events, architectural millworks, custom art pieces, and retail spaces. Our facilities have multiple CNC machines, laser cutters, 3D printers, wood and metal shops. The current project management team has a variety of backgrounds that help us tackle a wide array of builds.

We're looking for a creative, interesting, hard working, and self-motivated manager who is experienced with design, engineering, and fabrication methods. As a Project Manager, we're looking for you to be the bridge between clients, shop, design, and installation.

Position Responsibilities:

- Managing new projects from start to finish.
- Daily communications with multiple clients on various projects.
- Identifying and communicating construction methods and value engineering options with clients while building good relationships.
- Estimating jobs in their entirety, including materials, labor and various associated costs.
- Designing and drafting builds in Rhino3D. Drawing requirements include shop drawings, client drawings, and drafting for various digital fabrication methods.
- Procuring materials and samples for the project in a timely manner.
- Communicating with project support staff to assign the proper labor and dictated build schedules.
- Keep up with project execution, change orders and complex potential problems.
- Managing quality control to meet company standards.



- Maintaining a positive, goal-driven attitude at all times.
- Willing to cooperate and communicate with various team members to achieve the best results in all aspects of management.

Position Requirements:

- Bachelor's Degree in Industrial Engineering, Design or Art related fields is preferred.
- Extensive knowledge of various fabrication methods.
- 2 to 5 years of Project Management experience in a fabrication environment or similar.
- Proficient in Rhino3D, Google Suite and various related softwares.
- Ability to adapt to changing work environments while handling multiple priorities.
- Must be organized, work efficiently, and have an eye for detail.
- Experience managing and communicating with clients in a timely and professional manner.
- Must possess proficient oral and written communication and presentation skills and be able to communicate effectively with a wide variety of people with diverse backgrounds of all levels and disciplines.

Benefits:

- Unlimited performance based quarterly bonus
- Medical Benefits (Health, vision, dental)
- Paid time off

This full-time position is available immediately and benefits eligible after a short trial period. We encourage you to look at our website to see if you think you would be a good fit at www.thefactorynyc.com If you would like to apply, please send along your resume as well as a cover letter in response to this posting to jobs@thefactorynyc.com.

Thank you for your interest!

Job Type: Full-time

Pay: \$75,000.00 - \$95,000.00 per year with unlimited performance based bonus potential.